

Organisation	Integral Coach Factory, Chennai-600038
Project Document	END USER MANUAL
Module	(FI) Online Bill Processing




HELP FOR ONLINE DSC REGISTRATION

Registration of DSC is the Prerequisite for Online Bill submission

Step-1

Go to URL: www.icf.indianrailways.gov.in and Click on Vendor Portal.



The screenshot shows the homepage of the Integral Coach Factory (ICF) website. The header includes the ICF logo and the text 'Integral Coach Factory, Chennai-38'. Below the header is a navigation menu with links like 'About ICF', 'Department', 'Award of Contracts', 'Supplier Information', 'Tender Information', 'Central Appln. Portal', and 'Contact Us'. The main content area features a large image of a train, a news section with 'All India Decision Adalat' and 'Active Tenders', and a 'Swachh Bharat Mission' banner. The footer contains various utility links, with 'VENDOR PORTAL' circled in red.

Step-2

Enter the Username and Password Select the User Type as Vendor from the Dropdown list. Click Login



The screenshot shows the 'Vendor Portal' login page. The header includes the ICF logo and the text 'सवारी डिब्बा कारखाना Integral Coach Factory'. The main content area features a large image of a train and a 'Log In' form. The form has fields for 'Username' (0494721), 'Password' (masked), and 'User Type' (VENDOR). The 'Login' button is circled in red. Below the form is a 'What's New' section with links for 'Bill Status', 'Vendor Registration', 'Capacity Assessment', and 'User Manual'.

Step-3

click on 'Profile' Menu link and select Register DSC.



सवारी डिब्बा कारखाना
Integral Coach Factory
A Production unit under Ministry of Railways

Vendor Portal
GSTIN: 33AAAGM0289C1ZQ



Welcome 1639711 My Details Notifications ▾ Purchase Orders ▾ Supply Position ▾ Bill ▾ S&I Profile Logout

Vendor Name : V INDUSTRIES

[Click Here to download ICF Vendor Mobile App](#)

MY ADDRESS DETAILS

Name of Firm	V INDUSTRIES	TIN Number	
GSTIN Number	32AOBPM6119D1ZG	PAN Number	AOBPM6119D
Address Line1	NO,5/349-A INDUSTRIAL ESTAAATE		
Address Line2	POST ,PUDUPARIYARAM		
Address Line3			
City	PALAKKAD	State	KERALA
Postal Address for Works Office	NO,5/349-A INDUSTRIAL ESTAAATE , POST ,PUDUPARIYARAM , , PALAKKAD		
Pin	678731	Mobile	8870000290
Telephone Number	04912557460	Fax Number	
Email id	VINDUST61@GMAIL.COM		

Banker's Name		Bank Account Number	
IFSC Code		MICR Code	
Banker's Address			

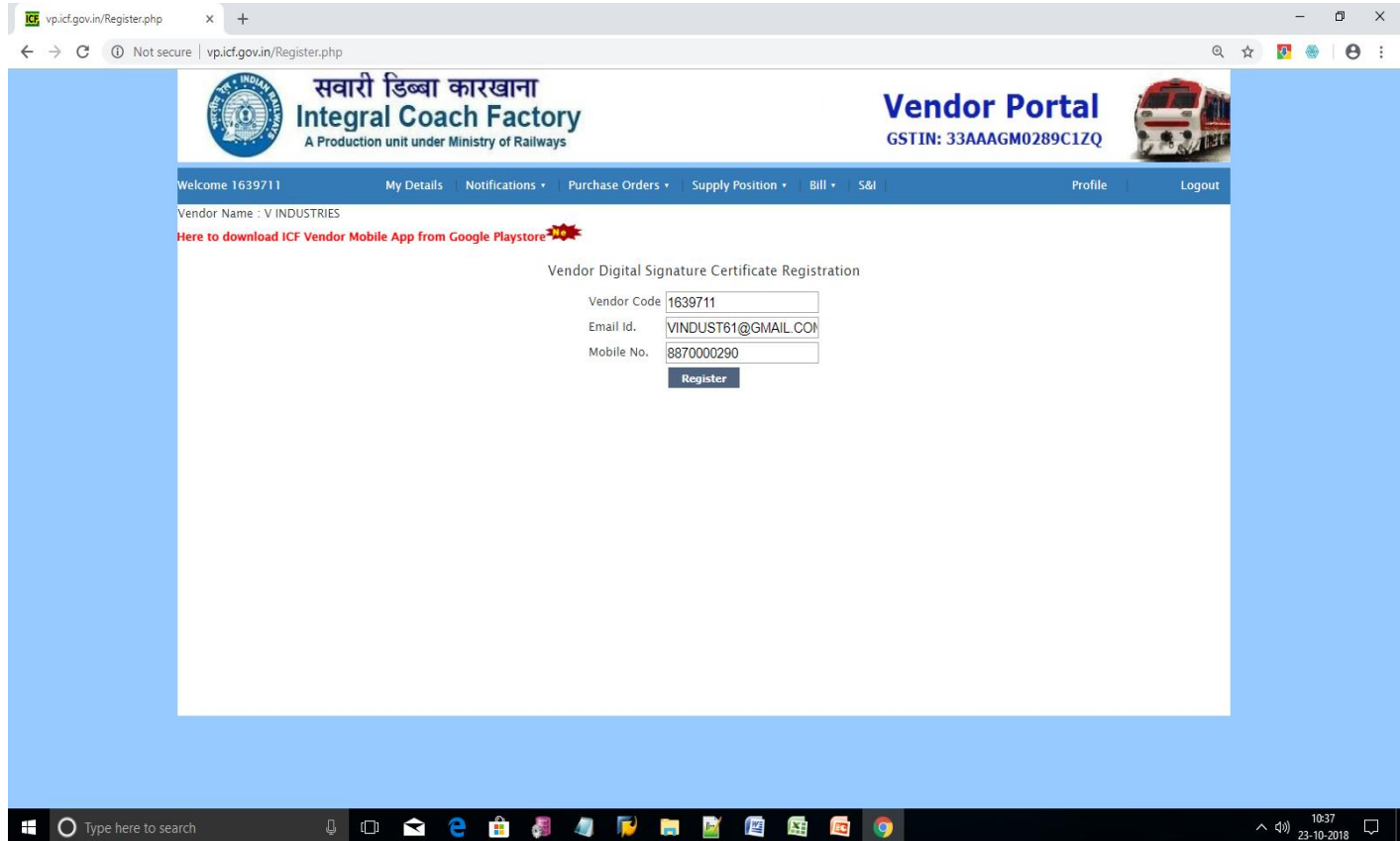
Change Password

Register DSC

Feedback

Step-4

Enter Email ID and Mobile no in the respective Text boxes .Please click on the Register button.



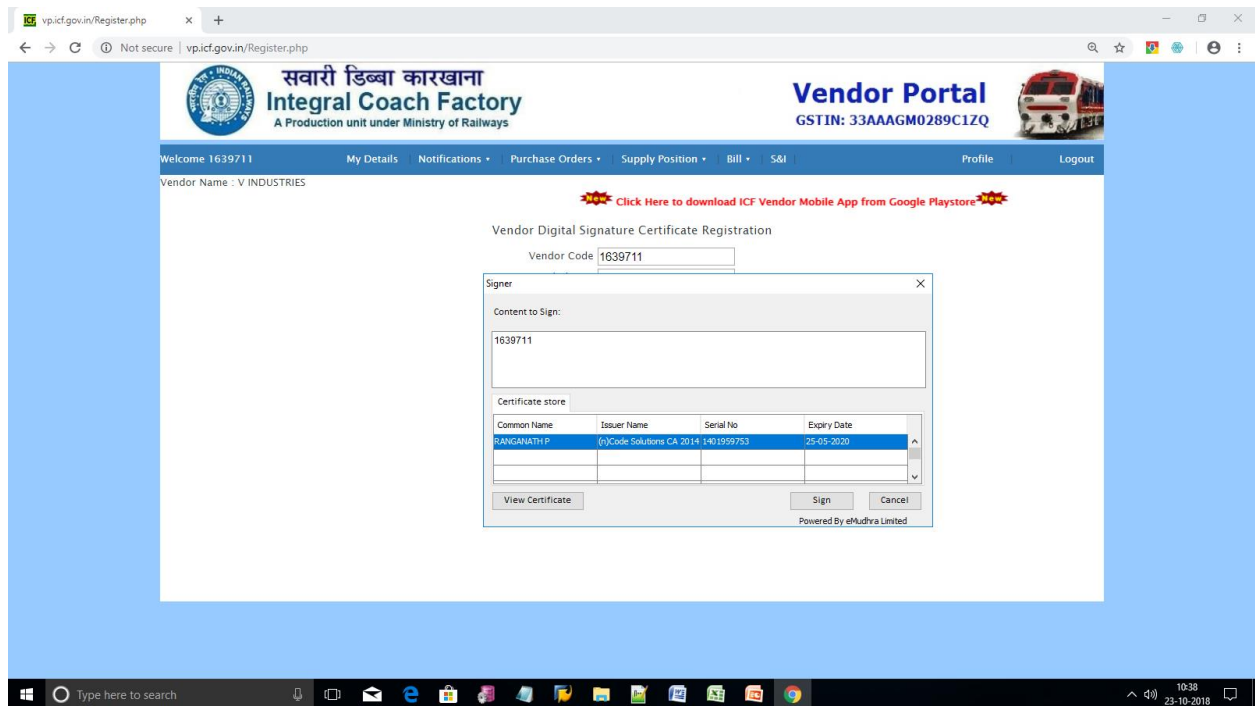
The screenshot shows a web browser window displaying the 'Vendor Portal' of the Integral Coach Factory. The page header includes the ICF logo, the name 'सवारी डिब्बा कारखाना Integral Coach Factory', and the GSTIN: 33AAAGM0289C1ZQ. A navigation menu contains links for 'Welcome 1639711', 'My Details', 'Notifications', 'Purchase Orders', 'Supply Position', 'Bill', 'S&I', 'Profile', and 'Logout'. The main content area is titled 'Vendor Digital Signature Certificate Registration' and contains a registration form with the following fields:

Vendor Code	<input type="text" value="1639711"/>
Email id.	<input type="text" value="VINDUST61@GMAIL.COM"/>
Mobile No.	<input type="text" value="8870000290"/>

Below the form is a 'Register' button. A red banner above the form reads 'Here to download ICF Vendor Mobile App from Google Playstore' with a download icon. The Windows taskbar at the bottom shows the time as 10:37 on 23-10-2018.

Step-5

On clicking the same, the digital signature details will flash as below



The screenshot shows a web browser window with the URL `vp.icf.gov.in/Register.php`. The page header includes the Integral Coach Factory logo and the text "सवारी डिब्बा कारखाना Integral Coach Factory A Production unit under Ministry of Railways". The "Vendor Portal" header displays the GSTIN: 33AAAGM0289C1ZQ and a train image. The navigation menu includes "Welcome 1639711", "My Details", "Notifications", "Purchase Orders", "Supply Position", "Bill", "S&I", "Profile", and "Logout". The main content area shows "Vendor Name : V INDUSTRIES" and a link to download the ICF Vendor Mobile App. A "Vendor Digital Signature Certificate Registration" window is open, displaying the "Vendor Code" as 1639711. The "Signer" window shows the "Content to Sign" as 1639711 and a "Certificate store" table with the following data:

Common Name	Issuer Name	Serial No	Expiry Date
RANGANATH P	(e)Code Solutions CA 2014:1401559753		25-05-2020

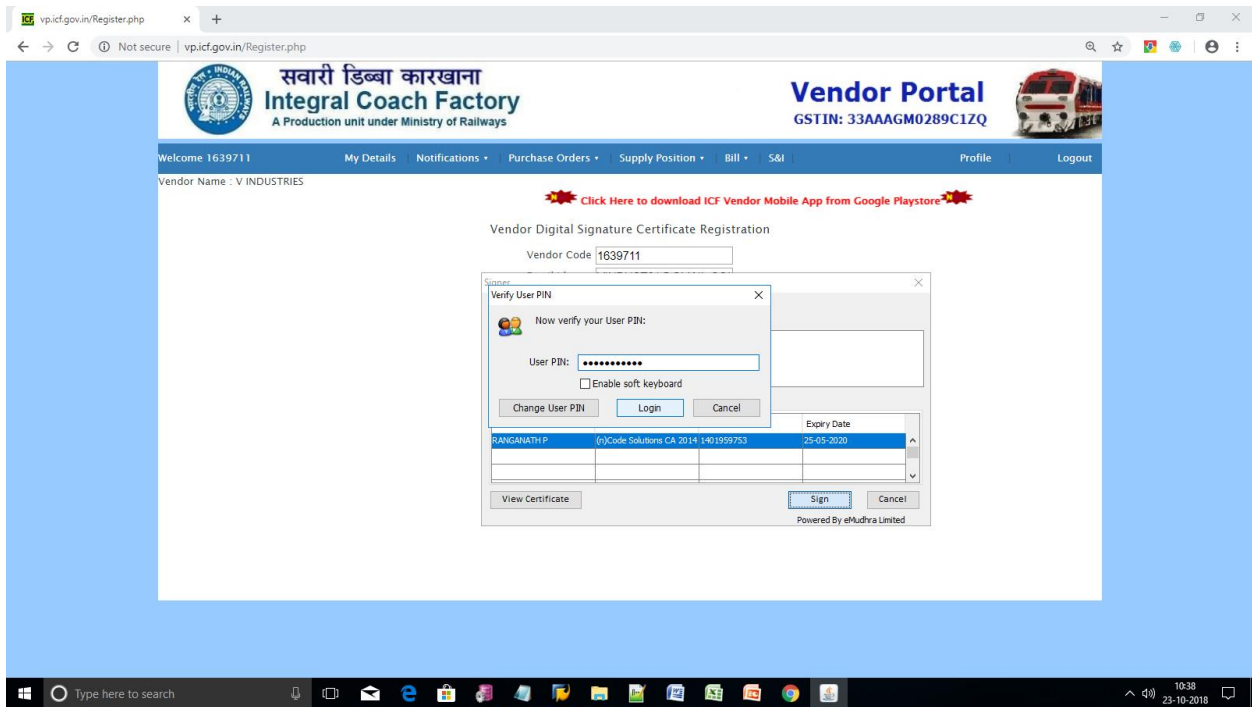
The window also includes "View Certificate", "Sign", and "Cancel" buttons, and is powered by eMudhra Limited.

Organisation	Integral Coach Factory, Chennai-600038
Project Document	END USER MANUAL
Module	(FI) Online Bill Processing




Step-6

Click the flash data, and enter the digital signature password, as shown below;



The screenshot shows the 'Vendor Portal' interface for Integral Coach Factory. The page title is 'Vendor Portal' with GSTIN: 33AAAGM0289C1ZQ. The user is logged in as 'V INDUSTRIES' with Vendor Code '1639711'. A 'Verify User PIN' dialog box is open, prompting the user to enter their PIN. The dialog box contains the following text:

Now verify your User PIN:
 User PIN: [REDACTED]
 Enable soft keyboard
 Buttons: Change User PIN, Login, Cancel

Below the dialog box, there is a table with the following data:

		Expiry Date
RANGANATH R	(I)Code Solutions CA 2014-1401999753	25-05-2020

Buttons: View Certificate, Sign, Cancel
 Powered By eMudhra Limited

Organisation	Integral Coach Factory, Chennai-600038
Project Document	END USER MANUAL
Module	(FI) Online Bill Processing

Step-7

On Registration ,Success message will be displayed.

The screenshot shows a web browser window displaying the Vendor Portal of Integral Coach Factory. The page header includes the ICF logo, the name 'सवारी डिब्बा कारखाना Integral Coach Factory', and the GSTIN: 33AAAGM0289C1ZQ. A navigation menu contains links for 'Welcome 1639711', 'My Details', 'Notifications', 'Purchase Orders', 'Supply Position', 'Bill', 'S&M', 'Profile', and 'Logout'. The main content area shows the 'Vendor Name : V INDUSTRIES' and a banner for the ICF Vendor Mobile App. Below this is the 'Vendor Digital Signature Certificate Registration' form with the following details:

- Vendor Code: 1639711
- Email Id: VINDUST61@GMAIL.COM
- Mobile No.: 8870000290

A 'Register' button is present below the form, and a 'success' message is displayed underneath it. The Windows taskbar at the bottom shows the time as 12:18 on 22-10-2018.