



Vendor User Manual for Supply & Installation Items

The digital 'Completion & Inspection Certificate for Supply & Installation items' has been developed by IT Centre/ICF.

Salient features of the system (each step shall henceforth be electronic/digital/online and not manual)

- Production supervisor shall allot coaches against the Purchase Order, which will be assigned to the vendor for supply and installation items, online.
- On completion of the installation work, based on this coach allotment, the vendor shall submit the completion certificate with digital signature.
- The completion certificate submitted by vendor is to be validated by the respective production supervisor and inspection supervisor online through OTP (One Time Password).
- The production officer & inspection officer shall approve this process, digitally, using their digital signature.
- This digitally signed completion & inspection certificate will be available online for verification by Accounts Department for payment for installation work. The online system shall eliminate complete paper work and it will speed up the bill processing of supply and installation works.

Step: 1

- Once allotment assigned to the Vendor by Production supervisor, immediately the Vendor will receive the SMS w.r.t. allotment details.

Organisation	Integral Coach Factory, Chennai-600038
Project Document	END USER MANUAL
Module	(PP) Supply & Installation Items

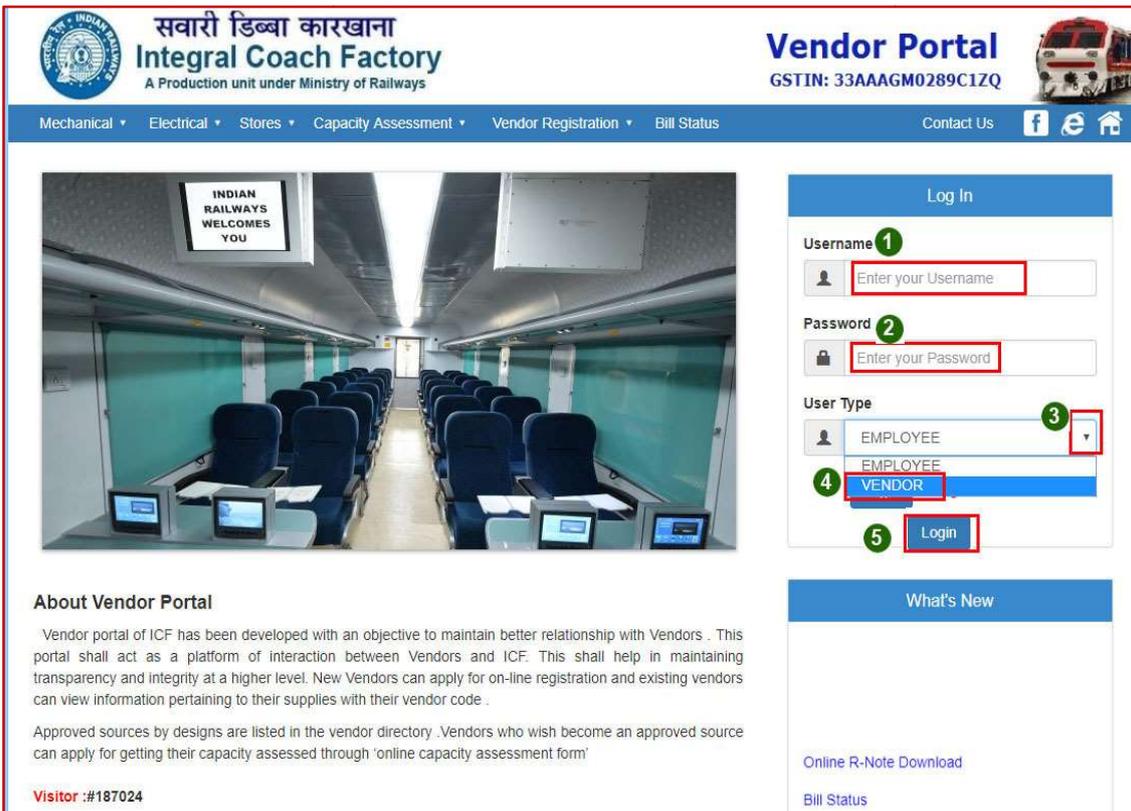
- Go to URL: www.icf.indianrailways.gov.in. → click on Central Appln. Portal.

- Click on ‘Click here to view Vendor Portal’

Organisation	Integral Coach Factory, Chennai-600038
Project Document	END USER MANUAL
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- Enter 1. User ID 2.Password 3.Select User Type as ‘Vendor’ and 4. click on Login.



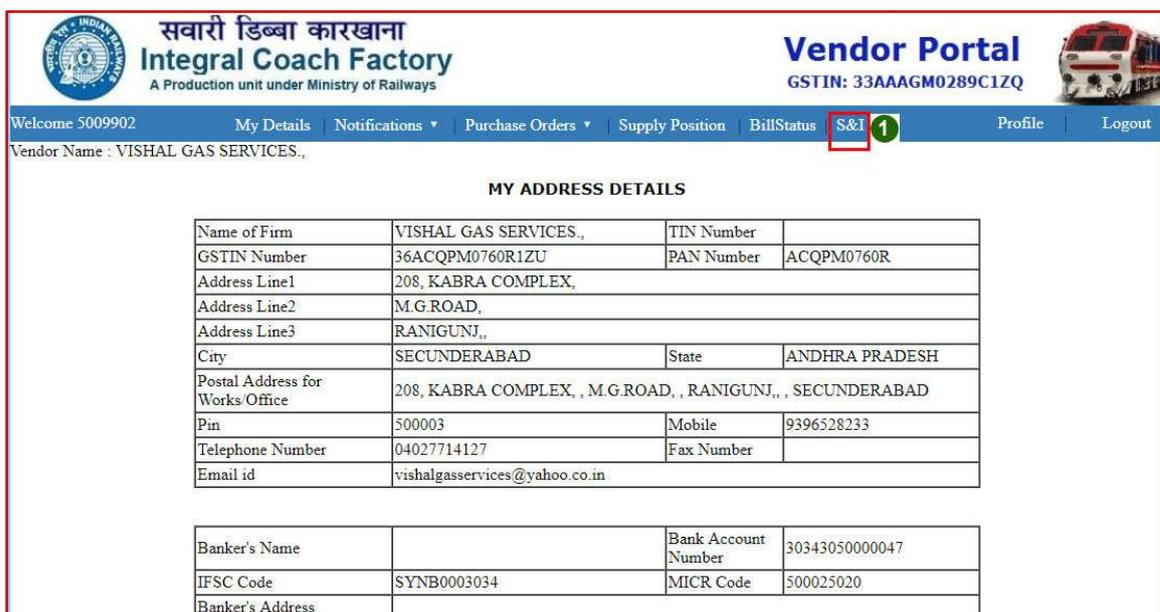
About Vendor Portal

Vendor portal of ICF has been developed with an objective to maintain better relationship with Vendors . This portal shall act as a platform of interaction between Vendors and ICF. This shall help in maintaining transparency and integrity at a higher level. New Vendors can apply for on-line registration and existing vendors can view information pertaining to their supplies with their vendor code .

Approved sources by designs are listed in the vendor directory .Vendors who wish become an approved source can apply for getting their capacity assessed through 'online capacity assessment form'

Visitor :#187024

- Click on ‘S&I’ menu link.



MY ADDRESS DETAILS

Name of Firm	VISHAL GAS SERVICES,.	TIN Number	
GSTIN Number	36ACQPM0760R1ZU	PAN Number	ACQPM0760R
Address Line1	208, KABRA COMPLEX,		
Address Line2	M.G.ROAD,		
Address Line3	RANIGUNJ,.		
City	SECUNDERABAD	State	ANDHRA PRADESH
Postal Address for Works/Office	208, KABRA COMPLEX, , M.G.ROAD, , RANIGUNJ,, SECUNDERABAD		
Pin	500003	Mobile	9396528233
Telephone Number	04027714127	Fax Number	
Email id	vishalgasservices@yahoo.co.in		

Banker's Name		Bank Account Number	30343050000047
IFSC Code	SYNB0003034	MICR Code	500025020
Banker's Address			

	<table border="1"> <tr> <td>Organisation</td> <td>Integral Coach Factory, Chennai-600038</td> </tr> <tr> <td>Project Document</td> <td>END USER MANUAL</td> </tr> <tr> <td>Module</td> <td>(PP) Supply & Installation Items</td> </tr> </table>	Organisation	Integral Coach Factory, Chennai-600038	Project Document	END USER MANUAL	Module	(PP) Supply & Installation Items	 IT is here
Organisation	Integral Coach Factory, Chennai-600038							
Project Document	END USER MANUAL							
Module	(PP) Supply & Installation Items							

Step: 2

- Click on 'PO no. cum Allotment no.' to view the Allotment Order.



सवारी डिब्बा कारखाना
Integral Coach Factory
(A Production Unit under Ministry of Railways)

Supply & Installation Items
(S & I)

[Home](#) | [PO_Details](#) | [Allotment_Status](#) | [Logout](#)

Welcome, Shri./Smt.

ALLOTMENT STATUS Page: 1 / 4 (4)

SL. NO.	ALLO.DT.	ALLOTMENT ORDER	VENDOR COMPLN.	VENDOR E-Verify	PRODN.SSE Check	INSPN.SSE Check	PRODUCTION OFFICER APPRVL.	INSPECTION OFFICER APPRVL.	UL-NUMBER	RAKE NO.	VEND CODE / NAME	VEND ADDRESS
1	11-09-2018	071739621424_004 1	VENDOR 2						30316478560101	64	5009902 VISHAL GAS SERVICES.,	208, KA COMPLE M.G.RO RANIGU SECUND 500003.
2	11-09-2018	071739621424_003	VENDOR						30316478560101	64	5009902 VISHAL GAS SERVICES.,	208, KA COMPLE M.G.RO RANIGU SECUND 500003.
3	11-09-2018	071739621424_002	VENDOR						30316478560101	64	5009902 VISHAL GAS SERVICES.,	208, KA COMPLE M.G.RO RANIGU SECUND 500003.
4	11-09-2018	071739621424_001	VENDOR						30316478560101		5009902 VISHAL GAS SERVICES.,	208, KA COMPLE M.G.RO RANIGU SECUND 500003.

	Organisation	Integral Coach Factory, Chennai-600038	 IT is here
	Project Document	END USER MANUAL	
	Module	(PP) Supply & Installation Items	

- Click on 'PO no. cum Allotment no.' to view the Allotment Order.



रेल मंत्रालय / Ministry of Railways
सवारी डिब्बा कारखाना / INTEGRAL COACH FACTORY
चेन्नै - 600 038 / CHENNAI - 600 038

स / No.07/17/3962/1424 Fur मुख्य कर्मशाता इंजीनियर / फर का कार्यालय
Office of the SR. SEC. ENGNR/Shop-30A,
दिनांक / Date :11-09-2018

To:
VISHAL GAS SERVICES.,
208, KABRA COMPLEX,
M.G.ROAD,
RANIGUNJ.,
SECUNDERABAD-500003.

Sub:- Allotment of Coaches - Reg
Ref:- P.O. No.07/17/3962/1424 Fur, Dt.22-02-2018

With reference to the above, the Coaches mentioned in the below table are allotted for the contractual / supply and installation works. With reference to the above, the Coaches mentioned in the below table are allotted for the contractual / supply and installation works.

काम का विवरण Description of Works	रेक सं Rake No.	पैसी/भारती PCRT	गाडी सं Coach No(s).	बटवारा क्रम सं Allotment Sl.No.	आदेशित मात्रा Ordered Qty.	पहले बटवारा मापी मात्रा Qty. Allotted So far	अब बटवारा मात्रा Qty. now Allotted	बकाया मात्रा Qty. Still Due
1	2	3	4	5	6	7	8	9
S&I SS DOORWAY HH COL-I FOR MUTP, UL No.30316478360101	64	3.000	AC EMU B MUTP-30, 32	004	670.000	10.000	6.000	654.000

(OTP:2516)
KISHOR KUMAR K
SR. SEC. ENGNR/Shop-30A/FURN

	<table border="1"> <tr> <td>Organisation</td> <td>Integral Coach Factory, Chennai-600038</td> </tr> <tr> <td>Project Document</td> <td>END USER MANUAL</td> </tr> <tr> <td>Module</td> <td>(PP) Supply & Installation Items</td> </tr> </table>	Organisation	Integral Coach Factory, Chennai-600038	Project Document	END USER MANUAL	Module	(PP) Supply & Installation Items	 IT is here
Organisation	Integral Coach Factory, Chennai-600038							
Project Document	END USER MANUAL							
Module	(PP) Supply & Installation Items							

Step: 3

- On completion of the installation work, based on this coach allotment, the vendor shall submit the completion → Click on 'Vendor' link and Submit

Welcome, Shri./Smt. VISHAL GAS SERVICES.,

COMPLETION CERTIFICATE	
FOR SUPPLY & INSTALLATION ITEMS	
DECLARATION BY CONTRACTOR	
Description of Contracted work	S&I SS DOORWAY HH COL-I FOR MUTP, UL No.30316478560101
Name of the Supplier/Contractor	VISHAL GAS SERVICES.,208, KABRA COMPLEX, M.G ROAD, RANIGUNI, SECUNDERABAD-500003.
Purchase Order No. & Date	P.O. No.07/17/3962/1424/Fur, Dt.22-02-2018
Works Contract No. & Date	
Allotment Order No.	004
Revised Allotment Order No. & Date	
Drawing No.	
Coach Type & No.	AC EMU B MUTP-30, 32
No. of Coaches	2
PCRT	3.000
Qty. Used	6.000
We hereby declare that the Contracted Work is completed in all respects as per scope of Supply & Installation work without any discrepancy.	
Date: 15-09-2018	Digitally signed by Vendor:
Remarks: This certificate is digitally signed and does not require any Seal / signature in original.	
<input type="button" value="Submit"/>	

1

	Organisation	Integral Coach Factory, Chennai-600038	
	Project Document	END USER MANUAL	
	Module	(PP) Supply & Installation Items	

Step: 4

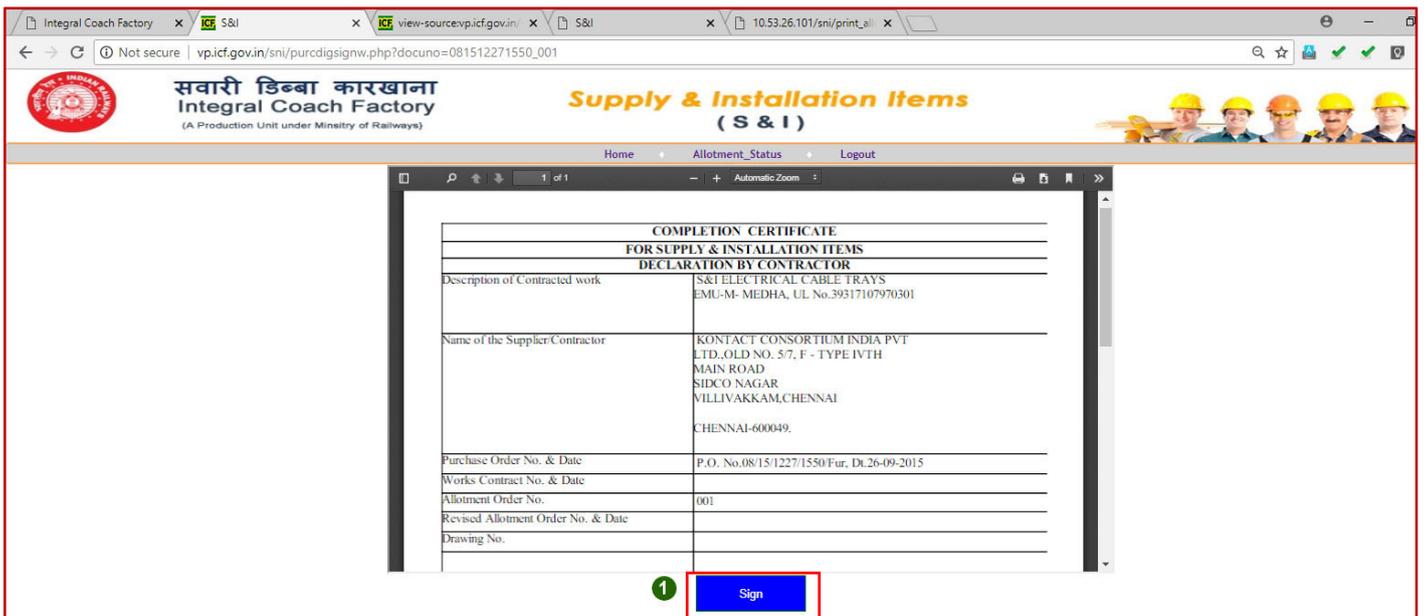
- After submitting the completion of the installation work, based on this coach allotment, the vendor E-verify the completion certificate, online, duly signed digitally, using his digital signature.

		सवारी डिब्बा कारखाना Integral Coach Factory (A Production Unit under Ministry of Railways)		Suppl				
Home								
Welcome, Shri./Smt.								
ALLOTMENT STA								
SL. NO.	ALLO.DT.	ALLOTMENT ORDER	VENDOR COMPLN.	VENDOR E-Verify	PRODN.SSE Check	INSPN.SSE Check	PRODUCTION OFFICER APPRVL.	INSPECTION OFFICER APPRVL.
1	12-09-2018	081512271550_001	12-09-2018	E_VERIFY				
2	11-09-2018	071739621424_004	12-09-2018	E_VERIFY				
3	11-09-2018	071739621424_003	VENDOR					
4	11-09-2018	071739621424_002	VENDOR					
5	11-09-2018	071739621424_001	VENDOR					

Organisation	Integral Coach Factory, Chennai-600038
Project Document	END USER MANUAL
Module	(PP) Supply & Installation Items




- Click on 'Sign' button to E-verify the completion certificate, online, duly signed digitally, using his digital signature.

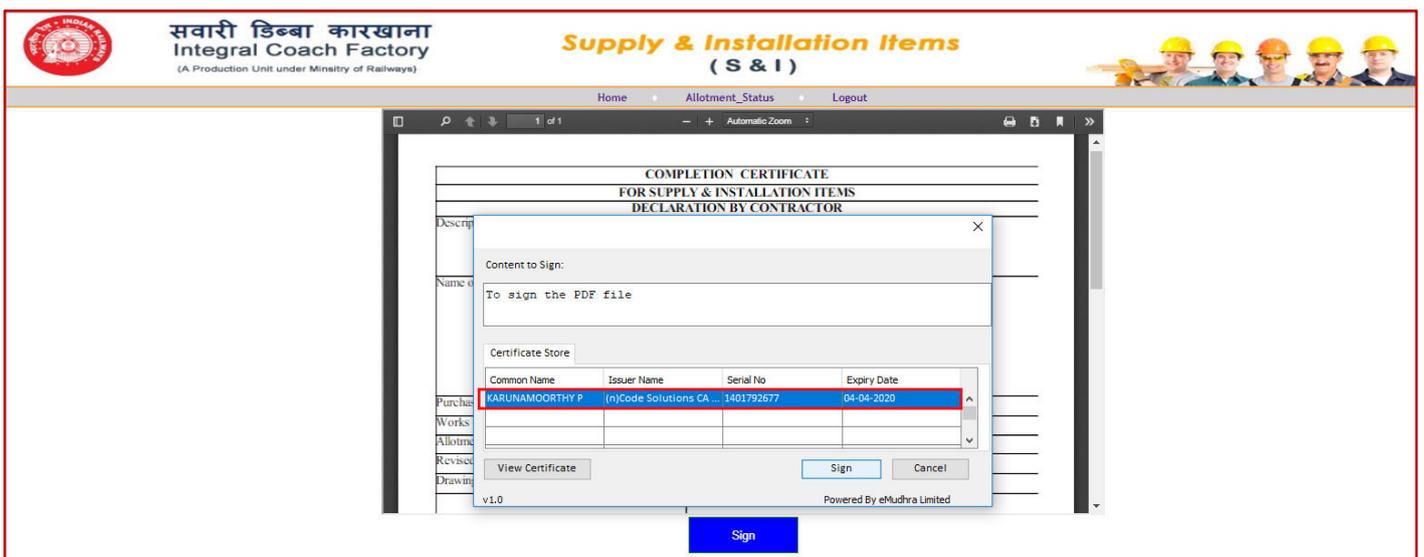


COMPLETION CERTIFICATE
FOR SUPPLY & INSTALLATION ITEMS
DECLARATION BY CONTRACTOR

Description of Contracted work	S&I ELECTRICAL CABLE TRAYS EMU-M- MEDHA, UL No.39317107970301
Name of the Supplier/Contractor	KONTACT CONSORTIUM INDIA PVT LTD.,OLD NO. 5/7, F - TYPE IVTH MAIN ROAD SIDCO NAGAR VILLIVAKKAM,CHENNAI CHENNAI-600049.
Purchase Order No. & Date	P.O. No.08/15/1227/1550/Fur, DL26-09-2015
Works Contract No. & Date	
Allotment Order No.	001
Revised Allotment Order No. & Date	
Drawing No.	

1

- On clicking the same, the digital signature details will flash as below:



COMPLETION CERTIFICATE
FOR SUPPLY & INSTALLATION ITEMS
DECLARATION BY CONTRACTOR

Content to Sign:
To sign the PDF file

Certificate Store

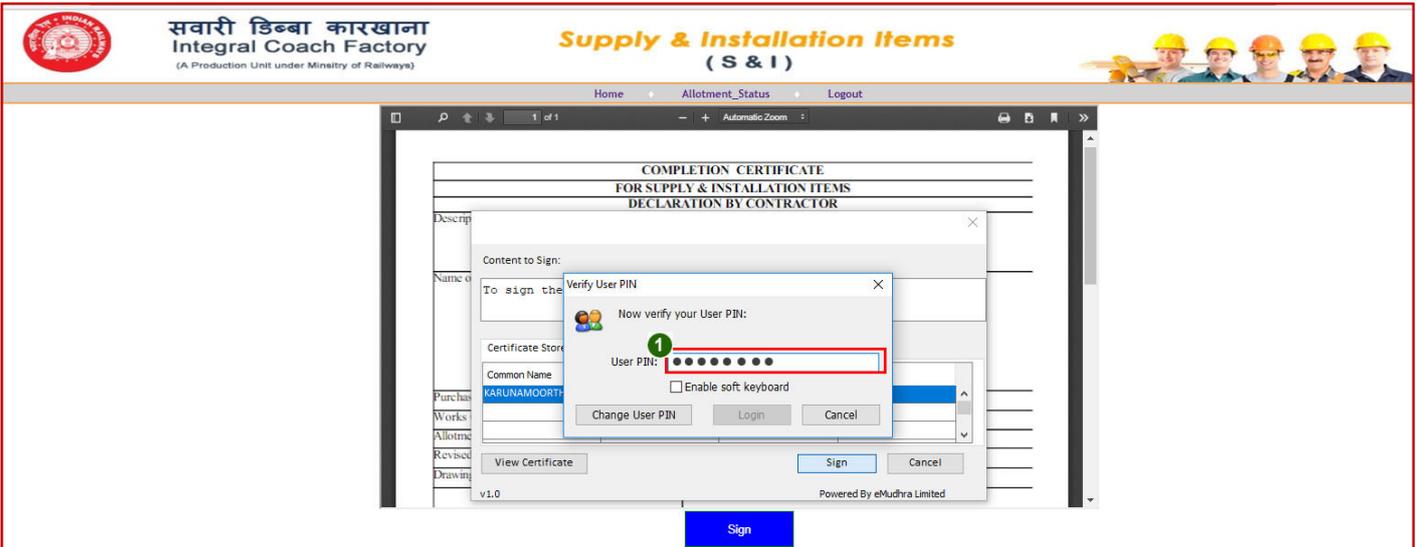
Common Name	Issuer Name	Serial No	Expiry Date
KARUNAMOORTHY P.	(n)Code Solutions CA ...	1401792677	04-04-2020

v1.0 Powered By eMudhra Limited

Organisation	Integral Coach Factory, Chennai-600038
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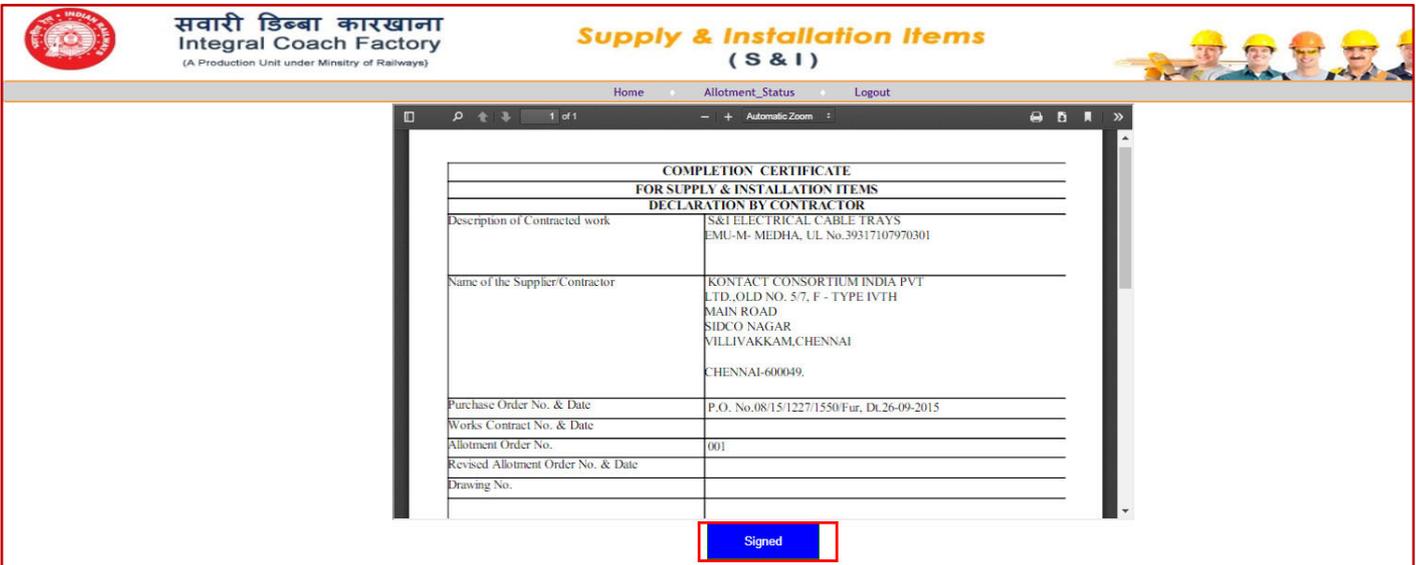



- Click the flash data, and enter the digital signature password, as shown below;



The screenshot shows the 'Supply & Installation Items (S & I)' web application. A 'COMPLETION CERTIFICATE FOR SUPPLY & INSTALLATION ITEMS DECLARATION BY CONTRACTOR' form is displayed. A 'Verify User PIN' dialog box is open, prompting the user to enter their PIN. The PIN field is highlighted with a red box and a green circle with the number '1'. Below the dialog box, a blue 'Sign' button is visible.

- The document will change as shown below;



The screenshot shows the same 'COMPLETION CERTIFICATE' form, now signed. The form contains the following data:

COMPLETION CERTIFICATE FOR SUPPLY & INSTALLATION ITEMS DECLARATION BY CONTRACTOR	
Description of Contracted work	S&I ELECTRICAL CABLE TRAYS EMU-M- MEDHA, UL No.39317107970301
Name of the Supplier/Contractor	KONTRACT CONSORTIUM INDIA PVT LTD.,OLD NO. 5/7, F - TYPE IVTH MAIN ROAD SIDCO NAGAR VILLIVAKKAM,CHENNAI CHENNAI-600049.
Purchase Order No. & Date	P.O. No.08/15/1227/1550/Fur, Dt.26-09-2015
Works Contract No. & Date	
Allotment Order No.	001
Revised Allotment Order No. & Date	
Drawing No.	

Below the form, a blue 'Signed' button is visible.

Organisation	Integral Coach Factory, Chennai-600038
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Step: 5

- Download the document as shown below and open the document with the Adobe Reader.



सवारी डिब्बा कारखाना
Integral Coach Factory
(A Production Unit under Ministry of Railways)

Supply & Installation Items
(S & I)

Home
Allotment_Status
Logout

1 of 1
Automatic Zoom
Download

COMPLETION CERTIFICATE FOR SUPPLY & INSTALLATION ITEMS DECLARATION BY CONTRACTOR	
Description of Contracted work	S&I ELECTRICAL CABLE TRAYS EMU-M- MEDHA, UL No.39317107970301
Name of the Supplier/Contractor	KONFAC CONSORTIUM INDIA PVT LTD.,OLD NO. 5/7, F - TYPE IVTH MAIN ROAD SIDCO NAGAR VILLIVAKKAM,CHENNAI CHENNAI-600049.
Purchase Order No. & Date	P.O. No.08/15/1227/1550/Fur, Dt.26-09-2015
Works Contract No. & Date	
Allotment Order No.	001
Revised Allotment Order No. & Date	
Drawing No.	

Signed



Organisation	Integral Coach Factory, Chennai-600038
Project Document	END USER MANUAL
Module	(PP) Supply & Installation Items



- It will show the validated digital signature.

COMPLETION CERTIFICATE FOR SUPPLY & INSTALLATION ITEMS DECLARATION BY CONTRACTOR	
Description of Contracted work	S&I ELECTRICAL CABLE TRAYS EMU-M- MEDHA, UL No.39317107970301
Name of the Supplier/Contractor	KONTACT CONSORTIUM INDIA PVT LTD., OLD NO. 5/7, F - TYPE IVTH MAIN ROAD SIDCO NAGAR VILLIVAKKAM, CHENNAI CHENNAI-600049.
Purchase Order No. & Date	P.O. No.08/15/1227/1550/Fur, Dt.26-09-2015
Works Contract No. & Date	
Allotment Order No.	001
Revised Allotment Order No. & Date	
Drawing No.	
Coach Type & No.	AC EMU B MUTP-29
No. of Coaches	1
PCRT	1.000
Qty. Used	1.000
We hereby declare that the Contracted Work is completed in all respects as per scope of Supply & Installation work without any discrepancy.	
Date:	12-09-2018
Digitally signed by Vendor:	
<p>Signature valid</p> <p>Digitally signed by KARUNAMOORTHY P Date: 2018.09.12 15:50:00 IST</p>	
Remarks: This certificate is digitally signed and does not require any Seal / signature in original	
