

## **Vendor User Manual for Supply & Installation Items**

The digital 'Completion & Inspection Certificate for Supply & Installation items' has been developed by IT Centre/ICF.

Salient features of the system (each step shall henceforth be electronic/digital/online and not manual)

- Production supervisor shall allot coaches against the Purchase Order, which will be assigned to the vendor for supply and installation items, online.
- On completion of the installation work, based on this coach allotment, the vendor shall submit the completion certificate with digital signature.
- The completion certificate submitted by vendor is to be validated by the respective production supervisor and inspection supervisor online through OTP (One Time Password).
- The production officer & inspection officer shall approve this process, digitally, using their digital signature.
- This digitally signed completion & inspection certificate will be available online for verification by Accounts Department for payment for installation work. The online system shall eliminate complete paper work and it will speed up the bill processing of supply and installation works.

### **Step: 1**

- Once allotment assigned to the Vendor by Production supervisor, immediately the Vendor will receive the SMS w.r.t. allotment details.

Organisation	Integral Coach Factory, Chennai-600038
Project Document	<b>END USER MANUAL</b>
Module	(PP) Supply & Installation Items

IT is here

- Go to URL: [www.icf.indianrailways.gov.in](http://www.icf.indianrailways.gov.in). → click on Central Appln. Portal.

**Integral Coach Factory, Chennai - 38**  
A Production unit under Ministry of Railways

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Central Appln. Portal

What's New >>

CHENNAI RAIL MUSEUM

CHENNAI RAIL MUSEUM

INTEGRAL CLUB

The Integral Coach Factory is one of the earliest production units of independent India. It was inaugurated by the first Prime Minister of India Pt. Jawaharlal Nehru on 2nd October, 1955. Later the Furnishing Division was inaugurated on 2nd October, 1962 and the production of fully furnished coaches steadily increased over the years. Spread over nearly 473 acres, it has about 11,095 workers toiling in harsh conditions to make more than 2,000 coaches every year which includes conventional and self propelled coaches [more....](#)

Swachh Bharat Mission

NEW [GSTN MANUAL INVOICE FORM](#)

Shri Sudhanshu Mani  
General Manager/ICF  
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india.gov.in

- Click on 'Click here to view Vendor Portal'

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Central Appln. Portal

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[Click here to view Vendor Portal](#)

Source : Integral Coach Factory CMS Team Last Reviewed on: 05-09-2018

Organisation	Integral Coach Factory, Chennai-600038
Project Document	<b>END USER MANUAL</b>
Module	(PP) Supply & Installation Items





- Enter 1. User ID 2.Password 3.Select User Type as 'Vendor' and 4. click on Login.



**सवारी डिब्बा कारखाना**  
**Integral Coach Factory**  
A Production unit under Ministry of Railways

**Vendor Portal**  
GSTIN: 33AAAGM0289C1ZQ

Mechanical • Electrical • Stores • Capacity Assessment • Vendor Registration • Bill Status

Contact Us





### About Vendor Portal

Vendor portal of ICF has been developed with an objective to maintain better relationship with Vendors . This portal shall act as a platform of interaction between Vendors and ICF. This shall help in maintaining transparency and integrity at a higher level. New Vendors can apply for on-line registration and existing vendors can view information pertaining to their supplies with their vendor code .

Approved sources by designs are listed in the vendor directory .Vendors who wish become an approved source can apply for getting their capacity assessed through 'online capacity assessment form'

Visitor :#187024

### Log In

Username **1**

Enter your Username

Password **2**

Enter your Password

User Type **3**

EMPLOYEE

EMPLOYEE

**4** VENDOR

**5** Login

### What's New

Online R-Note Download

Bill Status

- Click on 'S&I' menu link.


**सवारी डिब्बा कारखाना**  
**Integral Coach Factory**  
A Production unit under Ministry of Railways

**Vendor Portal**  
GSTIN: 33AAAGM0289C1ZQ

Welcome 5009902

My Details | Notifications • | Purchase Orders • | Supply Position | BillStatus | **S&I **1**** | Profile | Logout

Vendor Name : VISHAL GAS SERVICES.,

### MY ADDRESS DETAILS

Name of Firm	VISHAL GAS SERVICES.,	TIN Number	
GSTIN Number	36ACQPM0760R1ZU	PAN Number	ACQPM0760R
Address Line1	208, KABRA COMPLEX,		
Address Line2	M.G.ROAD,		
Address Line3	RANIGUNJ.,		
City	SECUNDERABAD	State	ANDHRA PRADESH
Postal Address for Works/Office	208, KABRA COMPLEX, , M.G.ROAD, , RANIGUNJ., , SECUNDERABAD		
Pin	500003	Mobile	9396528233
Telephone Number	04027714127	Fax Number	
Email id	vishalgasservices@yahoo.co.in		

Banker's Name		Bank Account Number	30343050000047
IFSC Code	SYNB0003034	MICR Code	500025020
Banker's Address			



## Step: 2

- Click on 'PO no. cum Allotment no.' to view the Allotment Order.



सवारी डिब्बा कारखाना

Integral Coach Factory

(A Production Unit under Ministry of Railways)

Supply & Installation Items

( S & I )

Home

PO\_Details

Allotment\_Status

Logout


Welcome, Shri./Smt.

ALLOTMENT STATUS Page: 1 1 4 / 4 (4) 1 1

SL. NO.	ALLO.DT.	ALLOTMENT ORDER	VENDOR COMPLN.	VENDOR E-Verify	PRODN.SSE Check	INSPN.SSE Check	PRODUCTION OFFICER APPRVL.	INSPECTION OFFICER APPRVL.	UL-NUMBER	RAKE NO.	VEND CODE / NAME	VEND ADDRESS
1	11-09-2018	071739621424_004	VENDOR						30316478560101	64	5009902 VISHAL GAS SERVICES.,	208, KA COMPLE M.G.RO RANIGU SECUND 500003.
2	11-09-2018	071739621424_003	VENDOR						30316478560101	64	5009902 VISHAL GAS SERVICES.,	208, KA COMPLE M.G.RO RANIGU SECUND 500003.
3	11-09-2018	071739621424_002	VENDOR						30316478560101	64	5009902 VISHAL GAS SERVICES.,	208, KA COMPLE M.G.RO RANIGU SECUND 500003.
4	11-09-2018	071739621424_001	VENDOR						30316478560101		5009902 VISHAL GAS SERVICES.,	208, KA COMPLE M.G.RO RANIGU SECUND 500003.

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- Click on 'PO no. cum Allotment no.' to view the Allotment Order.



रेल मंत्रालय/ Ministry of Railways  
सवारी डिब्बा कारखाना/ INTEGRAL COACH FACTORY  
चेन्नै- 600 038 / CHENNAI - 600 038

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स/ No.07/17/3962/1424 Fur

मुख्य कर्मशाला इंजीनियर / फर का कार्यालय  
Office of the SR. SEC. ENGR/Shop-30A,  
दिनांक / Date :11-09-2018

To:

VISHAL GAS SERVICES.,  
208, KABRA COMPLEX,  
M.G.ROAD,  
RANIGUNJ.,  
SECUNDERABAD-500003.

Sub:- Allotment of Coaches - Reg

Ref:- P.O. No.07/17/3962/1424 Fur, Dt 22-02-2018

With reference to the above, the Coaches mentioned in the below table are allotted for the contractual / supply and installation works. With reference to the above, the Coaches mentioned in the below table are allotted for the contractual / supply and installation works.

काम का विवरण Description of Works	रेक सं Rake No.	पैसीआरटी PCRT	गाडी सं Coach No(s).	बटवारा क्रम सं Allotment Sl.No.	आदेशित मात्रा Ordered Qty.	पहले बटवारा मात्रा Qty. Allotted So far	अब बटवारा मात्रा Qty. now Allotted	बकाया मात्रा Qty. Still Due
1	2	3	4	5	6	7	8	9
S&I SS DOORWAY HH COL-I FOR MUTP, UL No.30316478560101	64	3.000	AC EMU B MUTP-30, 32	004	670.000	10.000	6.000	654.000

(OTP:2516)  
 KISHOR KUMAR K  
 SR. SEC. ENGR/Shop-30A/FURN

	Organisation Integral Coach Factory, Chennai-600038 Project Document <b>END USER MANUAL</b> Module (PP) Supply & Installation Items	
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### Step: 3

- On completion of the installation work, based on this coach allotment, the vendor shall submit the completion → Click on 'Vendor' link and Submit

Welcome, Shri./Smt. VISHAL GAS SERVICES.,

COMPLETION CERTIFICATE	
FOR SUPPLY & INSTALLATION ITEMS	
DECLARATION BY CONTRACTOR	
Description of Contracted work	S&I SS DOORWAY HH COL-I FOR MUTP, UL No.30316478560101
Name of the Supplier/Contractor	VISHAL GAS SERVICES,,208, KABRA COMPLEX, M.G ROAD, RANIGUNI, SECUNDERABAD-500003.
Purchase Order No. & Date	P.O. No.07/17/3962/1424/Fur, Dt.22-02-2018
Works Contract No. & Date	
Allotment Order No.	004
Revised Allotment Order No. & Date	
Drawing No.	
Coach Type & No.	AC EMU B MUTP-30, 32
No. of Coaches	2
PCRT	3.000
Qty. Used	6.000
We hereby declare that the Contracted Work is completed in all respects as per scope of Supply & Installation work without any discrepancy.	
Date: 15-09-2018	Digitally signed by Vendor:
Remarks: This certificate is digitally signed and does not require any Seal / signature in original.	

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	Organisation	Integral Coach Factory, Chennai-600038	
	Project Document	<b>END USER MANUAL</b>	
	Module	(PP) Supply & Installation Items	

## Step: 4

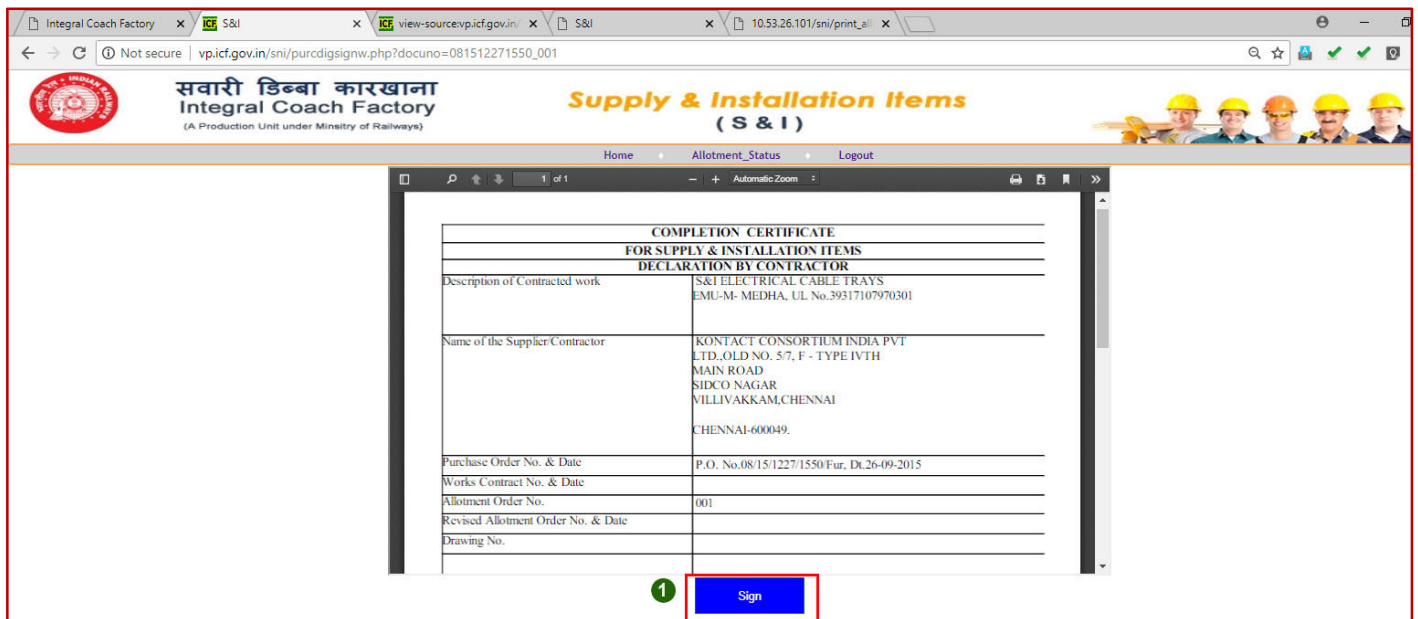
- After submitting the completion of the installation work, based on this coach allotment, the vendor E-verify the completion certificate, online, duly signed digitally, using his digital signature.

 <b>सवारी डिब्बा कारखाना</b> <b>Integral Coach Factory</b> (A Production Unit under Ministry of Railways)									
<div>Home</div> <div>Welcome, Shri./Smt.</div> <div>ALLOTMENT STA</div>									
SL. NO.	ALLO.DT.	ALLOTMENT ORDER	VENDOR COMPLN.	VENDOR E-Verify	PRODN.SSE Check	INSPN.SSE Check	PRODUCTION OFFICER APPRVL.	INSPECTION OFFICER APPRVL.	
1	12-09-2018	081512271550_001	12-09-2018	E_VERIFY					
2	11-09-2018	071739621424_004	12-09-2018	E_VERIFY					
3	11-09-2018	071739621424_003	VENDOR						
4	11-09-2018	071739621424_002	VENDOR						
5	11-09-2018	071739621424_001	VENDOR						

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- Click on 'Sign' button to E-verify the completion certificate, online, duly signed digitally, using his digital signature.

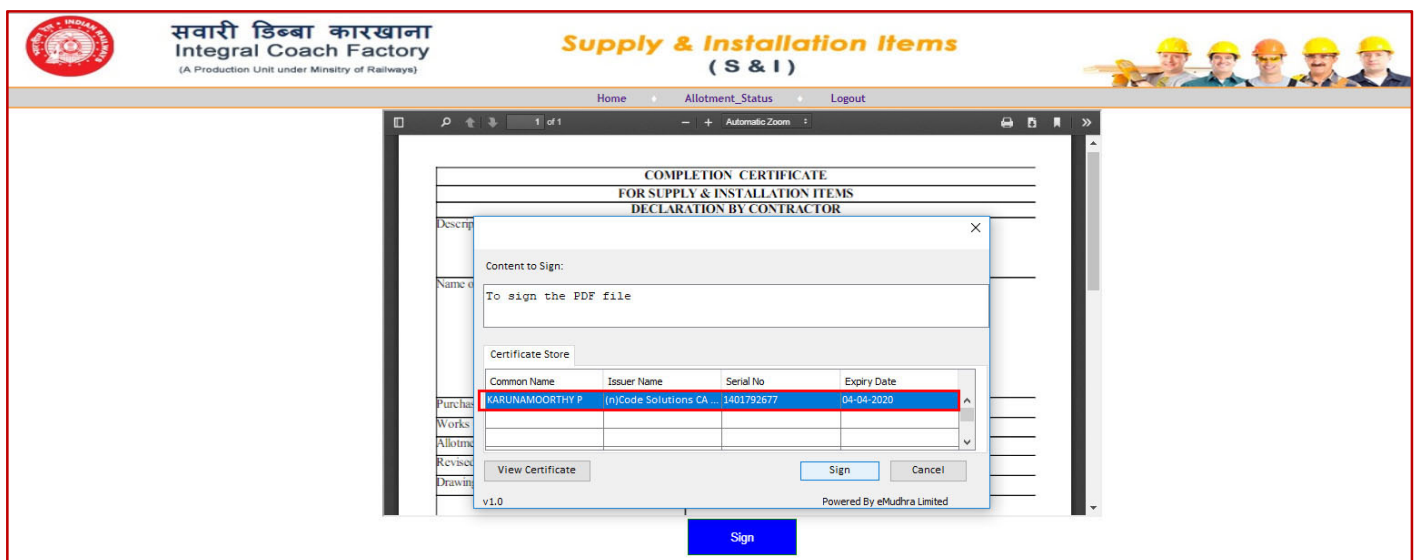


**COMPLETION CERTIFICATE  
FOR SUPPLY & INSTALLATION ITEMS  
DECLARATION BY CONTRACTOR**

Description of Contracted work	S&I ELECTRICAL CABLE TRAYS EMU-M- MEDHA, UL No.39317107970301
Name of the Supplier/Contractor	KONTACT CONSORTIUM INDIA PVT LTD.,OLD NO. 5/7, F - TYPE IVTH MAIN ROAD SIDCO NAGAR VILLIVAKKAM,CHENNAI CHENNAI-600049.
Purchase Order No. & Date	P.O. No.08/15/1227/1550/Fur, DL26-09-2015
Works Contract No. & Date	
Allotment Order No.	001
Revised Allotment Order No. & Date	
Drawing No.	

**Sign**

- On clicking the same, the digital signature details will flash as below:



**COMPLETION CERTIFICATE  
FOR SUPPLY & INSTALLATION ITEMS  
DECLARATION BY CONTRACTOR**

Content to Sign:  
To sign the PDF file

Common Name	Issuer Name	Serial No	Expiry Date
KARUNAMOORTHY P	(n)Code Solutions CA...	1401792677	04-04-2020

**Sign**






Organisation	Integral Coach Factory, Chennai-600038
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## Step: 5

- Download the document as shown below and open the document with the Adobe Reader.



**सवारी डिब्बा कारखाना**  
Integral Coach Factory  
(A Production Unit under Ministry of Railways)

**Supply & Installation Items**  
(S & I)

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Automatic Zoom

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COMPLETION CERTIFICATE FOR SUPPLY & INSTALLATION ITEMS DECLARATION BY CONTRACTOR	
Description of Contracted work	S&I ELECTRICAL CABLE TRAYS EMU-M- MEDHA, UL No.39317107970301
Name of the Supplier/Contractor	KONFAC CONSORTIUM INDIA PVT LTD., OLD NO. 5/7, F - TYPE IVTH MAIN ROAD SIDCO NAGAR VILLIVAKKAM, CHENNAI CHENNAI-600049.
Purchase Order No. & Date	P.O. No.08/15/1227/1550/Fur, Dt.26-09-2015
Works Contract No. & Date	
Allotment Order No.	001
Revised Allotment Order No. & Date	
Drawing No.	

[Signed](#)

	Organisation	Integral Coach Factory, Chennai-600038	
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	Module	(PP) Supply & Installation Items	

- It will show the validated digital signature.

COMPLETION CERTIFICATE FOR SUPPLY & INSTALLATION ITEMS DECLARATION BY CONTRACTOR	
Description of Contracted work	S&I ELECTRICAL CABLE TRAYS EMU-M- MEDHA, UL No.39317107970301
Name of the Supplier/Contractor	KONTACT CONSORTIUM INDIA PVT LTD.,OLD NO. 5/7, F - TYPE IVTH MAIN ROAD SIDCO NAGAR VILLIVAKKAM,CHENNAI  CHENNAI-600049.
Purchase Order No. & Date	P.O. No.08/15/1227/1550/Fur, Dt.26-09-2015
Works Contract No. & Date	
Allotment Order No.	001
Revised Allotment Order No. & Date	
Drawing No.	
Coach Type & No.	AC EMU B MUTP-29
No. of Coaches	1
PCRT	1.000
Qty. Used	1.000
We hereby declare that the Contracted Work is completed in all respects as per scope of Supply & Installation work without any discrepancy.	
Date:	12-09-2018
Digitally signed by Vendor:	
<div style="text-align: center;"> <b>Signature valid</b>  Digitally signed by  KARUNAMOORTHY P  Date: 2018.09.12  15:50:00 IST </div>	
Remarks: This certificate is digitally signed and does not require any Seal / signature in original	

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